

## **PRSD Building Committee**

**Meeting date & place:** 6:30 pm, July 14th, 2020 Remote Meeting held via Zoom

**Building Committee Members Present:** Wayne Adams, Justin Bartholomew, Bill Daley, Ashley Davis, Denise Demboski, Emily Dwyer, Kim Jackson, Angus Jennings, Greg Labrecque, Stephanie Seeley, Michael Stevens, Dena Trotta, Bob Danforth, Greg Hadden, Jonathan Seymour, Carol McLeod, Glenn Kemper, Joel Breen

**Owner's Project Manager:** Jon Lemieux, Steve Theran, Laurie Soave

**Designer:** Brad Dore, Maria Fernandez-Donovan

**Construction Manager:** Kirk Balcom

### **Minutes**

Minutes from the 6.9.20 building committee meeting were approved by the building committee members present.

### **New Business**

- A. Schedule Update** – Maria gave an update on the schedule of the project. She described that the MSBA process, the planning board process and the variances are all complete. Conservation in Groveland should be complete after the August meeting and they are still working through clarification on item #19 on the order of conditions. Jon L shared that in the overall schedule we are heavy into the bidding process which will lead to establishing the GMP (guaranteed maximum price). Laurie share some images and explanation about the progress made to date with construction, namely preparation of the temporary parking lot, ground improvements and work on removal of old boiler room and preparation for the temporary boiler. Kirk share a look ahead for the construction schedule. Next to mobilize is J.L Marshall for footings and concrete, pavement of the temp parking lot in early August and work on the draining plan which will soon impact the retention pond.
- B. Initial Feedback on Trade Contractor Bids** - Jon L shared good news that a number of the bids came in under the estimate from the 90% budget process. The electrical and window bids were delayed and just arrived. The target for this set of bids was \$34.5 million and the actuals came in at \$31.6 million. This bid process isn't over, however this leaves us in a good position for now. A motion was made and passed unanimously to approve \$31,657,474 in bid awards for items #4-23.
- C. Remaining Bid Schedule** - Electrical and Window bids just came in and the next set after those should be in the end of July which will lead to the establishment of the GMP.
- D. Building Demo/Fundraising Brick/Locker Auction** - Justin spoke to this item as he has been asked if we are going to auction off items to the community. This would not even be possible until years from now, however this is not a part of the plan as the demo budgets have already been established and these companies are counting on the recycling of building materials.

**E. Next Meeting, July 28th** - In order to keep making progress and not impact schedule we are going to have the next committee meeting before the August meeting to allow for the next phase of bid approvals.

**Adjournment** – The meeting adjourned at approximately 7:10 PM.