

PRSD Building Committee

Meeting date & place: 6:30 pm, February 11, 2020 High School Cafeteria

Building Committee Members Present: Jonathan Seymour, Glen Kemper, Greg Labrecque, Kim Jackson, Wayne Adams, Carol Mcleod, Emily Dwyer, Angus Jennings, Justin Bartholomew, Ashley Davis, Mark Tocci, Bill Daley, Greg Towson, Denise Dembkoski

Owner's Project Manager: Jon Lemieux, Steve Theran, Laurie Soave, Vertex

Designer: Brad Dore, Maria Fernandez-Donovan, Dore & Whittier

Construction Manager: Kirk Balcom, W.T. Rich

Minutes

Minutes from the 1.14.20 building committee meeting were approved by the building committee members present.

New Business

A. Permit Update –

The project is currently in the final phases of planning board, conservation and building inspector process. There are meetings in the next few weeks to finalize what is needed.

B. Pre-Construction Survey Update –

All neighbors of the school construction site have been contacted and offered the pre-construction survey. It is their choice and is not a mandatory process.

C. Neighborhood Meeting in March - We had a successful neighborhood meeting in October and will be doing so again in March to keep them informed of the project and remind them where to go with questions.

D. Budget Update – There will be another round of budget estimates and reconciliation with the 60% submission, and a review of the 3011 will be a regular part of each BC meeting going forward.

E. 60% Construction Documents Submission – The committee unanimously approved Vertex to submit the 60% CD submission on February 25th.

F. LEED Enhanced Commissioning contract authorization – This item was tabled until a future date.

G. Structural Peer Review - The committee unanimously approved the \$6,000 expense for this code-required 3rd party review.

H. ASR - The committee unanimously approved additional service requests for \$4,400 and \$26,180.

I. Vertex Authorization Thresholds - Vertex proposed that the committee allow for approval of unexpected work on the job site by designated members of the committee or project team. The committee unanimously approved that Jonathan Seymour, Justin Bartholomew, Greg Hadden or Greg Labrecque be the 4 designated members and that costs from \$1-30,000 dollars could be approved by one designated member, while items from \$30-60,000 would require 2 members for approval and items over \$60,000 would require the entire committee to convene for approval. The project will make the entire committee aware when any such expense is necessary through email or such method and a full reporting of costs would be a part of each monthly meeting.

Adjournment – The meeting adjourned at 8:30pm.